



Meeting of the Board of Trustees January 20, 2006

For good. For ever.

7:55 a.m. - 11:00 a.m. - Southfield Pavilion - Marcotte Room

MINUTES

Present: M. Balloch, L. Beller, M. Benghiat, C. Chambers, J. Comer, S. Dibble, T. Ewing, S. Griffin, D. Gross, D. Iman, P. Khoury, S. Pandit, W. Peal, J. Ralph, T. Sanders, R. Saunders, L. Walker [W. Goodell, C. Johnson].

Absent: T. Allen, W. Cook-Robinson, B. Geltner, G. Hubbell, K. Miller, W. Steffan, C. Thames.

I. **Welcome and Introductions:** M. Balloch called the meeting to order at 7:55 a.m. and welcomed new Board members, Suzanne Dibble and Tracey Ewing.

II. **Consent Agenda:** D. Iman moved the approval of the Consent Agenda with support from J. Ralph. **The motion was approved without dissent.** Included in the Consent Agenda were:

1. Minutes for the December 16, 2005 Board of Trustee meeting
2. Development Committee Income Report
3. Women's Fund Draft

III. **Old Business:**

A. **Grant Request.** T. Sanders reported to the Board that the Executive Committee, acting on behalf of the Board, had approved a grant request of \$5,000 to Young Artists of Michigan at the request of the Southfield Arts Council to support the Southfield Philharmonic Orchestra. T. Sanders indicated that the Executive Committee was satisfied with the additional information provided to the Foundation at the Board and Grant Committee's behest as discussed at the December 16 meeting of the Board.

B. **Youth Center Update:** S. Griffin provided a verbal update to the Board on the activities of the Youth Center Committee. D. Iman indicated that the preferred legal structure for the organization ultimately charged with the direction and support of the Youth Center was a 501(C)(3) nonprofit organization.

P. Khoury, with support from J. Ralph, moved that Foundation Board develop a memorandum of understanding between the Foundation and the Youth Center Advisory Board specifying the relationship between the two organizations and, in particular, defining how the two organizations would coordinate the solicitation of prospective donors.

Following a thorough discussion of fund raising issues, institutional identities and the evolution of the Youth Center organization S. Griffin indicated that the development of the Youth Center organization was not far enough along to provide input or implementation of such a memorandum and that he felt it would be better to have the Foundation include them in the development of the necessary policies than to try and impose policies on them. **Griffin offered an amendment to the motion specifying that the Development Committee of the Youth Center organization, when appointed, would work with the Foundation's Development Committee to draft the memorandum of understanding. The Griffin amendment was acceptable to Khoury and Ralph and the amended motion was approved unanimously.**

M. Balloch asked the Board to formally recognize S. Griffin's efforts on behalf of the Youth Center Project and the Board responded with a generous round of thanks.

IV. New Business:

- A. **Conflict of Interest Statement:** T. Sanders directed the members of the Board to the Conflict of Interest Policy and Statement Form included in the packet and requested all members to review the policy, fill out the statement and return it to the Foundation as convenient. This is an annual responsibility of the Board.
- B. **Fire Department Fiduciary Request:** T. Sanders reported that the Southfield Fire Department had requested that the Foundation serve as fiduciary for the development of a training field. The Fire Department plans on raising approximately \$1 million dollars for the project. The Foundation would assess a 1% Management Fee for the service. R. Saunders asked if the 1% was negotiable as it seemed very low. T. Sanders indicated that the Executive Committee had discussed this issue and felt that the fee was appropriate for the services to be rendered but agreed that the Foundation's policy regarding the 1% fee should be reviewed.

V. Goals for 2006

T. Sanders began a comprehensive review of the board feedback regarding the Foundation's 2006 Goals and Objectives. He thanked L. Beller for helping to compile and organize the Board input. The revised document will be reviewed by the Executive Committee and presented to the Board when completed for adoption.

VI. Adjournment: The Board adjourned at 11:00 a.m.

Respectfully submitted by:

Louise A. Beller
Secretary

January 20, 2006

The Mission of the Foundation is to enhance the quality of life for those who work and/or live in our community (Southfield and Lathrup Village). Our current funding priorities reflect our community's commitment to the Celebration of it Diversity, our Youth and the quality of the Southfield Public Schools.