

Southfield Community Foundation  
**Minutes for Meeting of November 16, 2007**

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Lear Corporation – Building 100  
21557 Telegraph Road, Southfield, MI  
7:30 a.m. to 9:30 a.m.

**Attending:** M. Balloch, M. Benghiat, W. Cook-Robinson, S. Dibble, T. Ewing, D. Gross, M. Lesinski, J. Ralph, W. Steffan, C. Thames, M. Williams, L. Wright, [*W. Goodell, C. Johnson*]

**Guests:** **Grenaé Dudley-White**, Mayor's Time, **Morris Smith**, Treasurer, Southfield Centers for Youth

**Not Attending:** M. Adams, W. Adams, T. Allen, L. Beller, I. Clark, N. Cook, J. Comer, S. Griffin, K. Miller, W. Peal, E. Powers, B. Rogers, R. Saunders, J. Scharret, M. Waring.

- I. **Welcome, Introductions and notes of interest.** The meeting was called to order by M. Balloch at 7:35 a.m. M. Williams welcomed all to Lear.
- II. **Treasurer's Report.** T. Ewing reported that the firm of Tama, Budaj & Raab, P.C. had been approved by the Executive Committee to do the 2007 Audit and that our intention was to complete the audit by the end of December. W. Goodell, T. Ewing and M. Lesinski will schedule a meeting in the coming week to review the Audit process and determine work schedules and assignments. W. Goodell will notify Tama that they have been chosen and let Virchow Krause know that we have decided to change auditors.
- III. **Meeting Dates.** M. Balloch proposed a list (attached) of meeting dates for 2008. M. Benghiat supported and the Dates were adopted without dissent.
- IV. **Youth Center.** M. Balloch introduced the memo (attached) earlier emailed to all board members regarding additional support from the Foundation for the Youth Center Campaign. There was discussion regarding the issue and various alternatives.

**T. Ewing, supported by J. Ralph, moved for approval of a \$25,000 grant to the Campaign from the YAC reserves and a \$25,000 grant to the Campaign from the Millennium Fund reserves. The motion was approved unanimously. T. Ewing, supported by C. Thames, moved for approval of a loan of \$150,000 from the Foundation to the Campaign. This loan is to be contingent upon a review by M. Lesinski to affirm that such a loan does not conflict with nonprofit/community foundation legal or accounting rules. If the loan is found not to be in compliance, then it will be considered a grant. The motion was approved unanimously.**

M. Benghiat agreed to work with W. Goodell to prepare a development plan for the Board in time for the January 10 board retreat, including a case statement and milestones, for the remainder of the Youth Center Campaign. J. Ralph indicated that he would share a list of potential prospects for funding with the Foundation. All board members were encouraged to do the same.

There was discussion regarding the commitment of the Schools to provide transportation to the Youth Center. W. Cook-Robinson reaffirmed that both she and the SPS Board of Trustees were committed to finding a way to get middle school students to the Center.

- V. **Grant Committee.** C. Thames reported that the Parenting Grant is beginning to be implemented at three of the four grantees and that a Trustee liaison has been appointed for each of the participating organizations. She indicated that Lawrence Tech University is providing outstanding support for this project.

- VI. Nominating Committee.** L. Wright announced that W. Adams from BCBS MI had submitted his resignation from the Board as had J. Comer from Comer Holding. J. Comer did indicate that he hoped to be invited to serve again when his business obligations would permit him to serve more effectively. **L. Wright, supported by S. Dibble, proposed the following slate for election to the Southfield Community Foundation Board of Trustees:**

**Class of 2009** - **Angela Wynn**, Blue Cross Blue Shield of MI  
**Deborah Young**, R. L. Polk & Co.

**Class of 2010** - **Michael Balloch**, Oxford Management  
**Scott Griffin**, Griffin Properties  
**Donald Gross**, Planning Consultant  
**Michael Benghiat**, Jewish Federation  
**Grenaé Dudley-White**, Mayor's Time  
**Mike Waring**, Hubble Roth and Clark

**The motion was approved unanimously.**

**L. Wright, supported by W. Cook-Robinson, proposed the following slate for election as officers of the Southfield Community Foundation for 2008:**

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**President** - **Grenaé Dudley-White**  
**Vice President** - **Michael Balloch**  
**Treasurer** - **Tracey Ewing**  
**Secretary** - **Marina Williams**

**The motion was approved unanimously.**

- VII. Reports.** C. Johnson and various board members reported on the success of the Woman's Fund Autumn Dinner Dance which raised nearly \$2,000 for the Fund. C. Johnson reported on the YAC and its various programs. There was discussion regarding the draft questionnaire and W. Cook-Robinson and G. Dudley-White indicated that they had some resources to share with the YAC and would make sure that a final draft was developed that got to the essential issues, but without some of the potential for misinterpretation.

- VIII. Retreat.** W. Goodell indicated that the Board retreat was scheduled for Thursday, January 10, 2008 and would focus on Community Foundation basics and Trustee roles and responsibilities. A sample assessment was included in the Board packet and each Trustee would be asked to fill it out prior to the retreat. S. Dibble and G. Dudley-White volunteered to assist with the retreat planning. W. Goodell will circulate a web survey to confirm attendance.

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- IX. Meeting was adjourned at 9:15 a.m.**

Respectfully submitted on Friday, November 16, 2007 by

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Warren E. Goodell  
Executive Director