

Southfield Community Foundation Board of Trustees Minutes for Meeting of June 5, 2008

Lear Corporation – Building 100, PVI Room
21577 Telegraph Road, Southfield, Michigan

Attending: M. Benghiat, W. Cook-Robinson, S. Dibble, G. Dudley, S. Griffin, D. Gross, W. Peal, E. Powers, J. Ralph, C. Thames, W. Steffan, M. Williams L. Wright (c), A. Wynn. [*W. Goodell, C. Johnson*]

Not Attending: M. Adams, T. Allen, M. Balloch, N. Cook, T. Ewing, M. Lesinski, K. Miller, J. Scharret

- I. **Welcome and Approval of the Minutes of 05/08/08.** The meeting was called to order at 7:35 by G. Dudley. E. Powers moved for approval of the Minutes of the Board of Trustee meeting on 2/7/08 and was supported by S. Griffin. W. Goodell indicated that the minutes would be amended to reflect their submission to the Board by the Board Secretary, M. Williams. C. Thames requested that the approval of the Woman's Fund grant to Haven for work at the Southfield Public Schools reflect the board's request that she review this request with L. Cooper, specifically regarding the support of the Schools. The motion to approve the amended minutes was approved without dissent.
- II. **Grant Committee.** C. Thames reported that the Grant Committee had reviewed the Southfield Garden Club grant proposal, as requested by the Trustees at their 5/8/08 meeting. The Grant Committee recommended that the Foundation combine both the first and second year's requests for a grant of \$4,000 from the Millennium Fund. Thames reported that the committee had also reviewed the Fund Catalogue and made a couple of recommendations which have been incorporated. She noted that the Committee would next be reviewing the Catalogue against the Foundation's Fund Agreement templates and planned to present the Catalogue to the Board for approval at the August 14 trustee meeting. W. Goodell indicated that the YAC has also reviewed the SPS Chess grant as requested by the board at the 5/8/08 meeting and enthusiastically support the project. G. Dudley and S. Dibble expressed their hope that the School District would be able to implement the Chess First program with specific plans for evaluation.
- III. **Executive Committee Report.** G. Dudley reported that Executive Committee had approved, on behalf of the board, the Grant Committee recommendation regarding the grant to the Southfield Garden Club. She also reviewed the Trustee Check List tracking Board Meeting participation, committee assignments, Board contributions and board member Conflict of Interest and Participation forms. W. Goodell indicated that Trustee Participation forms had been sent to each Trustee for review and signature. An updated matrix for both the status of required forms and board meeting attendance will be available at the August trustee meeting.
- IV. **Youth Center.** S. Griffin reported that he had met with the City Council Finance Committee to review the project and has received support for proceeding with the construction. Electrical plans will now be submitted shortly and Griffin was assured that they would be reviewed in a timely fashion. W. Goodell indicated that the U.W. check for \$250,000 has been cut and is awaiting signatures and should arrive shortly. S. Griffin indicated that the Southfield Centers for Youth would be requesting sufficient funds to cover the construction so that they might draw down on the funds as the project proceeds. They anticipate opening late summer, commencing their pr plan with the opening of school and holding a opening celebration mid to late September. Scott was thanked by all for his perseverance, patience and passion for making this project happen.

- V. **New Business.** W. Goodell reported on his time at the Mackinac Conference, indicating that he was able to network extensively with many of our current donors and make significant new connections, especially as regards potential new board and committee members. He indicated that he would be out of the office from June 11 to June 22. Goodell reminded the board that he is looking for contacts at Mars and Donor. He also mentioned that he was exploring adding e-newsletters to the Foundation's communications plan.
- VI. **Mayors Time.** [G. Dudley left the meeting] W. Goodell opened a discussion of Mayors Time and the possible roles for the Foundation in bringing it to Southfield. The consensus was that it would be a great thing to bring this program to our community. There were concerns expressed about fundraising, relationship with the Southfield Centers for Youth, ongoing program costs and the name, Mayor's Time. S. Griffin will follow-up with G. Dudley regarding the collaborative possibilities with the Youth Center and ways in which the ongoing administrative costs might be reduced. [G. Dudley returned to the meeting] G. Dudley was asked if she would be willing to make a presentation on the Mayor's Time program to the board at the August 14 meeting, to which she agreed.
- VII. **Adjourn.** The meeting was adjourned at 8:45 a.m.

Respectfully submitted to the Board of Trustees on Thursday, June 5, 2008 by

Marina Williams
Secretary