

## Southfield Community Foundation Board of Trustees Minutes for Meeting of August 14, 2008

Lear Corporation – Building 100, PVI Room  
21577 Telegraph Road, Southfield, Michigan

**Attending:** M. Adams, M. Balloch, M. Benghiat, W. Cook-Robinson, S. Dibble, G. Dudley, B. Foxhall, S. Griffin, D. Gross, M. Lesinski, M. Luckey, W. Peal, E. Powers, J. Ralph, R. Saunders, C. Thames, W. Steffan, M. Waring, M. Williams [*W. Goodell, C. Johnson*]

**Not Attending:** T. Allen, N. Cook, T. Ewing, K. Miller, J. Scharret, L. Wright, A. Wynn

- I. **Welcome and Approval of the Minutes of 06/14/08.** The meeting was called to order at 7:35 by G. Dudley. E. Powers moved for approval of the Minutes of the Board of Trustee meeting of 6/5/08 and was supported by D. Gross. The motion to approve the amended minutes was approved without dissent.
- II. **Executive Committee Report.** G. Dudley reported that the Executive Committee had approved three grants on behalf of the Board of Trustees due to time constraints. She asked C. Thames to provide an overview of the approved grants. C. Thames described the following grants:
  - a. Vietnam Veterans Memorial Plaque Update - \$1,500 from the Millennium Fund
  - b. Hope Explosion Back to School Assistance - \$1,020 from the Millennium Fund
  - c. SPS Back To School Jam - \$2,000 from the Youth Philanthropy Fund
- III. **Grant Committee Report.** C. Thames reported that the Grant Committee had completed its extensive review of the Foundation's Grant Catalogue and requested board approval for the document. Motion to approve: E. Powers. Support: W. Peal. **Approved without dissent.** W. Goodell reported that a standard grant application form has been developed and posted on our website: [www.scfmi.org](http://www.scfmi.org).
- IV. **Treasurer's Report.** B. Steffan presented the FY 2007 Financial Statement and requested its acceptance by the Board. Motion to accept: E. Powers. Support: C. Thames. After brief discussion of various line items, **the document was accepted unanimously.** Steffan asked for a motion to retain Tama Budaj & Raab for the FY 2008 Audit. Motion to approve: B. Steffan. Support: M. Balloch. **Motion was approved without dissent.** Steffan presented the recommended schedule of grant allocations for FY 2008. G. Dudley requested that the schedule be tabled until the Finance Committee has had a chance to review the recommendations. After discussion it was agreed to refer the FY 2008 Grant Allocation Schedule to the Finance Committee and to approve an interim schedule based on the FY 2007 (except for the Volunteer Impact line which would be \$4,500).
- V. **Youth Center Update.** S. Griffin reported that the final plans for the Youth Center have been submitted to the city for approval. The City had not approved the plans and had asked the Youth Center to include a list of other (not previously discussed) items in the construction plan. Griffin indicated that the Youth Center had subsequently submitted revised plans and was expecting approval by the end of the week of August 18. There was further discussion regarding the continuing funding of the center and the plans for a VIP grant opening session. Current target for opening is the last week in October.
- VI. **Youth Diversity Symposium Update.** M. Williams reviewed plans for the 2008 Youth Diversity Symposium and thanked DENSO, Blue Cross Blue Shield, Fifth Third Bank and the YAC for their sponsorships and leadership. She requested that each board member plan to attend the event and to review contacts for additional sponsors. The program will include a presentation from the Mosaic Youth Theater and the date will be on Tuesday, Wednesday or Thursday, October 28-30. Sponsors

will be listed on the Foundation's website and W. Goodell will send all board members sponsorship information in the next week or two.

- VII. YAC Update.** B. Foxhall reported that a significant number of the YAC attended the summer leadership development conference and found it very beneficial. The attendees shared many great ideas and expanded thinking about how YACs work and what they can accomplish.
- VIII. Executive Director's Report.** W. Goodell reported that he had received a short list of items to be updated for the Standards application and asked the Board to approve a policy to make the IRS Forms 990 and 990-T, when filed, accessible to the public. Motion to approve the policy as presented: E. Powers. Support: M. Balloch. **Motion approved without dissent.** Goodell also reported on his meeting with DTE and his participation in work being done state-wide college access network. Goodell concluded by reporting that the Foundation received a Grant of \$1,110 from Comcast in thanks for our participation with their Comcast Cares Day program.
- IX. New Business.** G. Dudley invited all to attend the Mayor's Time Back to School Fair at the Lighthouse on Belle Isle on Saturday, August 16. The meeting was adjourned at 9:10 a.m.

Respectfully submitted to the Board of Trustees on Thursday, August 14, 2008 by

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Marina Williams  
Secretary