



# Phillip C. Vails Memorial Scholarship

Completed applications must be received by

**5:00 p.m., Friday, April 24, 2009**

At the  
**Southfield Community Foundation**  
25630 Evergreen Road - Southfield, MI 48075

The Phillip C. Vails Memorial Scholarship Fund was founded by friends and family in memory of Phillip's quiet leadership in his church, his community and his school. It is presented annually to a student at Southfield High School who has been active in theater or music.

## Eligibility Requirements:

### Applicant must:

- Be a high school senior at Southfield High School
- Have a minimum cumulative grade point average (GPA) of 2.0 or better
- Have participated in vocal music ensembles or theater productions (in any capacity i.e. sets, sound, direction, etc.) at Southfield High School

## Selection Criteria:

The Foundation is seeking applicants who exhibit a love of vocal music and/or theater and wish to continue their education in any field, not necessarily music or theater. The review committee will also consider evidence of leadership and character as demonstrated by extracurricular activities, service in the school, church, community volunteer involvement, or work experience.

## Required Documentation:

- Complete and submit the attached Application Form
- Submit an official high school transcript
- Submit 2 letters of recommendation (one from your vocal music or theater teacher at Southfield H.S.)

## Application Process:

1. Complete the attached application and include all required documentation
2. Completed application must be received at the Southfield Community Foundation, 25630 Evergreen Road, Southfield, MI 48075) by **5:00 p.m. Friday, April 24, 2009**
3. The Scholarship winner will be announced at the Southfield High Senior Honors Assembly.

# Phillip C. Vails Memorial Scholarship

## Application Form

(Please Print or Type)

Name: Mr. / Ms \_\_\_\_\_  
Last First Middle

Home Address: \_\_\_\_\_

City State Zip

Phone Number: \_\_\_\_\_ GPA: \_\_\_\_\_

## Required Documents

### On separate sheets of paper

- List your vocal musical and/or theater activities while at Southfield High School.
- List your community service and/or leadership activities that you have been involved in during the past four years.
- Submit a typed personal essay describing yourself, your career goals and why you think you should be the recipient of this award?

## Reminders

1. You must sign and date your application below.
2. Applications submitted without required documentation will not be considered.
3. Applications will **not** be accepted by fax or email.
4. Applications **MUST** be received by **5:00 p.m. Friday, April 24, 2009** at the Southfield Community Foundation (25630 Evergreen Road, Southfield, Michigan 48075)

## Personal Statement

I hereby certify that the information provided in this application is, to the best of my knowledge, true and complete.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Parent or Guardian: \_\_\_\_\_



## Phillip C. Vails Memorial Scholarship

### Applicant Reference Instructions

The Southfield Community Foundation is seeking scholarship applicants who exhibit love of participation in vocal music and/or acting, as well as leadership and character as demonstrated by extracurricular activities, service in the school, church, community volunteer involvement, or work experience.

The applicant should give a copy of this form to two adults, one being a teacher of vocal music and/or theater, who are willing to write a letter of reference on behalf of the applicant. Letters of reference should be sent under separate cover to:

**Cynthia D. Johnson**  
Administrative Assistant  
Southfield Community Foundation  
25630 Evergreen Road  
Southfield, Michigan 48075

References must be received by **5:00 p.m. on Friday, April 24, 2009**. For further information, please contact the Foundation at 248-796-4190.

#### **Letters of reference should include:**

- Name of applicant
- How long, and in what capacity(s) have you known the applicant?
- A general assessment of the applicant, highlighting his/her abilities and achievements
- Any other relevant comments that will be helpful in evaluating the applicant
- Information on how to contact the reference



**Southfield**  
**community foundation**